



MERCHANT MANAGEMENT GROUP, LLC

## Address Change Request Form

Please Complete This Form And Fax To:  
Merchant Services Department At (850) 747-3664.  
Allow 24 To 48 Hours For Information To Be Processed.

**Merchant Name:** \_\_\_\_\_

**Merchant Number:** \_\_\_\_\_

**Old Address:**

\_\_\_\_\_ **Street Name** \_\_\_\_\_ **Unit / Suite / Apt.**

\_\_\_\_\_ **City** \_\_\_\_\_ **State** \_\_\_\_\_ **Zip Code**

**New Physical Address:**

\_\_\_\_\_ **Street Name** \_\_\_\_\_ **Unit / Suite / Apt.**

\_\_\_\_\_ **City** \_\_\_\_\_ **State** \_\_\_\_\_ **Zip Code**

**New Phone Number(s):** Business: (\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_

\_\_\_\_\_ **Authorized Signature** \_\_\_\_\_ **Date**  
(As specified on Merchant Application/ Agreement)

\_\_\_\_\_ **Print Name** \_\_\_\_\_ **Phone** \_\_\_\_\_ **Email Address**

If you have any questions, please contact a member of our Merchant Services Team at (850) 747-0664 or email us at [service@merchantmanagementgroup.com](mailto:service@merchantmanagementgroup.com)